

**LEMON GROVE CITY COUNCIL
AGENDA ITEM SUMMARY**

Item No. 1.1
Mtg. Date June 16, 2015
Dept. City Manager's Office

Item Title: OES Chief Officers Reimbursement

Staff Contact: Corinne Russell, Human Resources Analyst

Recommendation:

Adopt a resolution (**Attachment B**) to verify the City's compensation practices for the purpose of qualifying for portal-to-portal reimbursement from the State Office of Emergency Services (OES).

Item Summary:

The Office of Emergency Services (OES) has recently imposed changes to how local agencies will be reimbursed for employee time while on fire deployments throughout California.

The existing process is that the OES will reimburse local agencies portal-to-portal for all reimbursable positions, i.e. suppression personnel on a 56-hour workweek and Chief Officers on a 40-hour workweek. This means that the City will be reimbursed for all hours worked by reimbursable positions beginning at the time of dispatch to return of jurisdiction when equipment and personnel are in service and available for agency response.

The new process of reimbursable assignments remains the same with the exception that as of May 31, 2015 local agencies must now have on file with the OES a resolution or language in the applicable memorandum of understanding (MOU) identifying the terms and conditions for Fire Department personnel's compensation when they are away from their official duty station and assigned to an emergency incident. Without the MOU language or a resolution, the OES will only reimburse the City for the actual hours assigned to suppression efforts by reimbursable positions on the emergency assignment, and not portal-to-portal time (rest cycle hours on the emergency incident, travel time to and from the emergency incident, etc.).

This method of compensation is past practice but there is no language in the current Fire MOU identifying this practice. The attached resolution meets the requirements of the OES so that the City can continue to seek reimbursement for all employee time portal-to-portal when assigned to an emergency incident under the State Master Mutual Aid system.

Fiscal Impact:

None.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting | |

Attachment: A. Resolution

Attachment A

RESOLUTION NO. 2015-_____

RESOLUTION OF THE LEMON GROVE CITY COUNCIL IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE CHIEF OFFICERS RESPONSE AWAY FROM THEIR OFFICAL DUTY STATION AND ASSIGNED TO AN EMERGECENY INCIDENT

WHEREAS, the City of Lemon Grove is a public agency located in the County of San Diego, State of California, and

WHEREAS, the City of Lemon Grove will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident or pre-positioned for emergency response; and

WHEREAS, the City of Lemon Grove will compensate its management employee classifications of Fire Chief, Deputy Fire Chief and Fire Division Chief at their regular rate of pay while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident or pre-positioned for emergency response.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California hereby:

1. The City of Lemon Grove will maintain a current salary survey or acknowledgement of acceptance of the "base rate" of file with the California Governor's Office of Emergency Services, Fire Rescue Division.
2. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return of jurisdiction when equipment and personnel are in service and available for agency response.
3. Fire Chief Officers include the classifications of: Fire Chief, Deputy Fire Chief and Fire Division Chief.